

PARAGON Consulting Group

The Midwest's Leading Sage Accpac Solution Provider

SAGE ERP ACCPAC U.S. PAYROLL & DIRECT DEPOSIT TRAINING COURSE

The **Sage ERP Accpac U.S. Payroll & Direct Deposit Module** gives you complete control over employee earnings and benefits, special payroll situations and government reporting. Through hands-on instruction, you will learn how to enter or import timecards, enter after-the-fact paychecks, run automatic calculations or even combine all three methods to get your pay data into the system and your paychecks deployed on time. Upon completion of this course, you will understand the simple payroll process and how to efficiently identify and correct problems with calculations, print and maintain employee checks and learn how to use the EFT product to process direct deposit payroll runs.

Learning Objectives:

Upon Completion of this course you will be able to:

- Enter or import timecards
- Enter after-the-fact paychecks
- Run automatic calculations
- Understand the simple payroll process and efficiently identify and correct problems

Location

Paragon Consulting Group, Inc
566 West Adams Street, Suite 260
Chicago, IL 60661
P: 312-669-9500

Refund/Cancellation Policy

Your seat in the class is reserved when full payment is received. Registration is final and no refunds are issued. Paragon Consulting Group reserves the right to reschedule a class if minimum attendance requirements are not met. If your class is rescheduled, you can either apply your registration to another training date, or receive a full refund for the class.

Additional Information

Prerequisites for Sage ERP Accpac U.S. Payroll & Direct Deposit: No experience is required but some knowledge of either Sage Accpac or similar solutions is preferred.

Advanced Preparation

No advanced preparation is necessary.

Contact Information

For more information regarding refund, complaint and/or program cancellation policies, please contact our office at 312-669-9500.

Registration Information

Full—Day Course Pricing

- First Attendee: \$845
- Each Subsequent Attendee: \$675

EARN UP TO 7 CPE CREDITS

All Sage Accpac ERP full-day courses include lunch and a FREE training manual (\$100 value).

Program Levels: Beginner

Delivery Method: Group—Live, Group—Internet

REGISTRATION FORM

Attendees:

1. Name: _____

Email: _____

2. Name: _____

Email: _____

Company: _____

Contact Name: _____

Contact Email: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____



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566 W. Adams Street Suite 260 Chicago, IL 60661
T 312.669.9500 F 312.669.9310 www.pcginc.com



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