

# PARAGON Consulting Group

The Midwest's Leading Sage Accpac Solution Provider

## SAGE ERP ACCPAC BANK RECONCILIATION TRAINING COURSE

Did you know the **Sage ERP Accpac System Manager Module** includes all the tools you need to complete **Bank Reconciliations**? Our Certified Consultant will show you how you can use Sage ERP Accpac to simplify the task. Through hands-on instruction, you will learn how to manage banks & bank information, reconcile bank statements & create General Ledger batches for deposit interest & bank service charges, automat your bank reconciliation process using Open Financial Exchange (OFX), as well as techniques & best practices for check tracking and transfer processing.

### Learning Objectives:

*Upon Completion of this course you will be able to:*

- Apply best-practices for importing and exporting data
- Set-up user-friendly dashboards
- Define security settings
- Define fiscal calendar and currency settings

### Location

Paragon Consulting Group, Inc  
566 West Adams Street, Suite 260  
Chicago, IL 60661  
P: 312-669-9500

### Refund/Cancellation Policy

Your seat in the class is reserved when full payment is received. Registration is final and no refunds are issued. Paragon Consulting Group reserves the right to reschedule a class if minimum attendance requirements are not met. If your class is rescheduled, you can either apply your registration to another training date, or receive a full refund for the class.

### Additional Information

*Prerequisites for Sage ERP Accpac Bank Reconciliation:* No experience is required but some knowledge of either Sage Accpac or similar solutions is preferred.

### Advanced Preparation

No advanced preparation is necessary.

### Contact Information

For more information regarding refund, complaint and/or program cancellation policies, please contact our office at 312-669-9500.

### Registration Information

Full—Day Course Pricing

- First Attendee: \$845
- Each Subsequent Attendee: \$675

**EARN UP TO 7 CPE CREDITS**

*All Sage Accpac ERP full-day courses include lunch and a FREE training manual (\$100 value).*

**Program Levels:** Beginner

**Delivery Method:** Group—Live, Group—Internet

### REGISTRATION FORM

Attendees:

1. Name: \_\_\_\_\_  
Email: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Email: \_\_\_\_\_

Company: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_



Paragon Consulting Group, Inc is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.learningmarket.org](http://www.learningmarket.org).



566 West Adams Street Suite 260 Chicago, IL 60661  
T 312.669.9500 F 312.669.9310 [www.pcginc.com](http://www.pcginc.com)



Sage ERP Accpac  
SageCRM